



Acceptable Use Policy for Foundation Stage

When I am using the computer or other technologies, I want to feel safe all the time.

I agree that I will:

- 😊 always keep my passwords a secret
- 😊 only go on programmes and websites that my teacher has told me to
- 😊 tell my teacher if anything makes me feel uncomfortable when I am on the computer

I understand:

- 😊 Using computers safely can make everyone's learning more enjoyable
- 😊 Anything I do on the computer may be seen by someone else



St. Luke's CE Aided Primary School

Acceptable Use Policy for KS1

When I am using the computer or other technologies, I want to feel safe all the time.

I agree that I will:

- ☺ always keep my passwords a secret
- ☺ talk to my teacher before using anything on the internet
- ☺ only open pages which a responsible adult has said are OK
- ☺ tell a responsible adult if anything makes me feel scared or uncomfortable
- ☺ not tell people about myself online (I will not tell them my name, anything about my home and family and pets)
- ☺ not upload photographs of myself onto the internet
- ☺ never agree to meet a stranger
- ☺ only communicate with people I know in real life
- ☺ tell my teacher if I get a nasty message through a computer or phone
- ☺ not reply to any nasty message or anything which makes me feel uncomfortable
- ☺ make sure all messages I send are polite
- ☺ only put something online that I would be happy to say to my teacher

I understand:

- ☺ Using computers safely can make everyone's learning more enjoyable
- ☺ Anything I do on the computer may be seen by someone else
- ☺ Anything I put on any of the school websites will have my name next to it



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Acceptable Use Policy for KS2

When I am using the computer or other technologies, I want to feel safe all the time.

I agree that I will:

- ☺ always keep my passwords a secret
- ☺ only visit sites which are appropriate to my work at the time
- ☺ work in collaboration only with individuals or groups agreed by my teacher or other responsible adult
- ☺ tell a responsible adult straight away if anything makes me feel scared or uncomfortable online
- ☺ make sure all messages I send are respectful
- ☺ inform a responsible adult if I get a nasty message or get sent anything that makes me feel uncomfortable
- ☺ do not reply to or forward any nasty message or anything which makes me feel uncomfortable
- ☺ do not give my mobile phone number to anyone who I don't know or have not met
- ☺ only email people I know or those approved by a responsible adult
- ☺ only use email in school which has been provided by school
- ☺ only connect to the agreed school wireless broadband while in school
- ☺ talk to a responsible adult before joining chat rooms or networking sites
- ☺ I will inform a responsible adult if I come across anything in chat rooms or networking sites that makes me feel uncomfortable
- ☺ always keep my personal details private. (My name, family information, journey to school, my pets and hobbies are all examples of personal details)
- ☺ always check with a responsible adult and my parents before I upload photographs of myself
- ☺ never meet an online friend without taking a responsible adult that I know with me

I understand:

- ☺ Using computers safely can make everyone's learning more enjoyable
- ☺ Anything I do on the computer may be seen by someone else
- ☺ Anything I put on school websites will have my name next to it
- ☺ Most social networking sites have a minimum joining age and it is a criminal offence to give false information e.g. lie about my age or gender
- ☺ Not everyone online is who they say they are
- ☺ Once I post a message, picture or any other item on the internet then it is completely out of my control.
- ☺ Anything I write or say or any website that I visit may be being viewed by a responsible adult